



Tony Evers, Governor
Dawn Crim, Secretary

January 22, 2020

Joann Neinas, Clerk
Town of Brussels, Door County
8674 County Road H
Sturgeon Bay, WI 54235
jonein789@centurytel.net

VIA EMAIL

Re: Town of Brussels, Door County Jurisdiction Request for Commercial Electrical Permitting and Inspecting

Dear Joann Neinas,

I am pleased to inform you that your municipality has met all the requirements under the provisions of Wis. Admin. Code § SPS 316.011(1) to exercise jurisdiction over the inspection of electrical wiring installations at farms, public buildings, places of employment, campgrounds, manufactured home communities, public marinas, piers, docks, or wharves and recreational vehicle parks.

Pursuant to Wis. Stat. §§ 101.02 (5) and (15) and 101.82 (2m), the Department delegates your municipality the primary responsibility to perform commercial electrical permitting and inspecting for all installations under Wis. Admin. Code § SPS 316.012(1)(a) to be constructed within the limits of your municipality. An exception to this delegation is that our agency retains jurisdiction for permitting and inspecting for all state-owned buildings pursuant to Wis. Stat. § 13.48(13).

As a condition of the delegation, you are required to comply with the following:

- Maintain your municipality's registration as an inspection agency.
- Provide the Department with a copy of any revisions to your municipality's electrical ordinance.
- Employ or contract with certified commercial electrical inspectors or independent inspection agencies.
- Provide the Department with any changes to the names of its certified commercial electrical inspectors and independent inspection agencies employed or contracted by the municipality.

Please note the following items to be addressed in your ordinance:

- §1.03 specifies that in the case of conflicting regulations, "the most restrictive shall prevail." Note that a municipality cannot enforce requirements that are more or less restrictive than Wis. Admin. Code § SPS 316.
- §1.05 exempts agricultural buildings from the requirements of the ordinance and §1.06 specifies installations required or exempt from the permitting process. Note that electrical permitting and inspections shall apply to the installations identified in [Wis. Admin. Code § SPS 316.012\(1\)](#).
- §1.12 specifies permit expiration requirements that conflict with [Wis. Admin. Code § SPS 316.12\(3\)\(b\)](#).

If your municipality decides to relinquish jurisdiction, please follow the provisions of Wis. Admin. Code § SPS 316.011(1)(c) by providing the Department with a 60-day notice prior to the day upon which your municipality intends to relinquish jurisdiction.

I understand that Inspection Specialists, LLC will be the electrical inspection agency responsible for enforcement and has the proper certification to do so.

Our electrical consultant for your area, Craig Mulder, at (608) 444-5701, is available to assist in any questions or concerns your municipality may have with implementing commercial permitting and inspecting services.

The Division of Industry Services looks forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael D. McNally Jr." in a cursive script.

Michael D. McNally Jr.
Section Chief, Electrical Program

cc: Garry Krause, Bureau Director, Technical Services Bureau
Craig Mulder, Electrical Consultant, Technical Services Bureau